



PARTICIPANT CHECKLIST & RTV POLICIES

we encourage you to read this document in its entirety as it contains important information regarding our policies and your purchase

REGISTRATION

You can register from the workshop main page or by clicking the link REGISTER on every page. You can also access registration from the DATES AND AVAILABILITY FlashFact Slide on any page of the workshop you are viewing. Registering for a workshop will automatically subscribe you to our E News Magazine and other NewsFlash we may send via Email.

PAYMENT

Payment is accepted through a secure server provided by Paypal.com. You can make your payment by using a major credit card, echeck or a Paypal account. You will receive an email confirming successful registration virtually immediately. If by next day you have not received a confirmation please let us know at info@renovance.tv. Should you require making a payment by check please contact us requesting so in an email to info@renovance.tv. Please note that if your check is not issued in the State of Connecticut our bank will require five business days to clear your check. Your registration and enrollment will be final only when your check clears or payment processing is completed.

CANCELLATION

Our intent is to always strive to make your experience at Renovance.tv a positive one, from the moment you visit our website, and onwards. It is a fact of life that sudden events may change the way we plan our schedule and we appreciate that. Our Reality Training Workshops are designed for a limited number of participants and can only run on a full enrollment due to the high production costs involved. Following is our cancellation policy:

- Up to 60 days before workshop start – 100% refund
- Between 30 and 60 days before workshop start – 50% credit towards another workshop
- From 30 days prior to workshop start your registration is final and no credit can be requested

REFUNDS

All refunds are made for the amount following the above policy less 5% processing fees within 90 days from the date of the request. Refunds are made in the same payment

form you used to enroll. Should you wish to request a refund simply send an email to info@renovance.tv

YOUR CONTACT INFO

Please note that the email address you use to register is the one we keep on record and utilize to communicate with you. If you wish to have messages sent to a different address you need to let us know. Similarly we ask you to check your inbox from time to time after your registration as we will be sending you information regarding the course. Also, after enrolling we recommend that you provide us with your phone contact where you can be reached prior to and during the workshop. A cell phone or hotel number are ok. It will be used solely to contact you should an urgent need arise. Again, please email us at elite@renovance.tv. Anytime you provide us with any personal information including telephone numbers and email addresses we consider it highly confidential and we will not disclose it without your prior written permission. Renovance retains the right, at all times to modify or cancel dates in compliance with our Rollover Option described here below.

WORKSHOP CANCELLATION AND ROLLOVER OPTION

Workshop dates can be canceled at any time by Renovance for emergency reasons or because enrollment did not reach the minimum to secure the course. In case of a cancellation you will be immediately notified via email and offered three options.

- Receive a \$ 50 refund and rollover your registration to a different date
- Receive a \$ 50 refund and request a credit towards another workshop
- Receive a full refund within 90 days from the cancellation date – in this case there will be no processing fees deducted

Renovance is not responsible, under any circumstances, for any travel or hotel expense you may incur as a consequence of a cancellation. We strongly recommend you to check with us shortly before the workshop commencement to make sure the course is a go-ahead before you finalize your travel arrangements. We also recommend you to purchase travel insurance which will cover your costs in case of a cancellation. Such insurance is readily available on the Internet and it is not very expensive.

By enrolling in any of our workshops you specifically release Renovance from any and all liability issues arising from canceling or changing the date of a published workshop. We will make every reasonable attempt to communicate any changes to you utilizing the email you provided at enrollment and/or your telephone number if you have provided us with one. It is your responsibility to frequently check your email and to provide us with your contact phone number. In the event that it's impossible to reach you to inform you of a change or cancellation of a published date, you will only be offered the rollover option or a credit towards another workshop of equal or lesser value but you will not be entitled to a refund.

LIMITED PARTICIPATION & FILMING OF THE WORKSHOP

All our workshops are designed for a limited participation to comfortably fit everybody in the venue and guarantee a memorable experience. Please note that some of our workshops will be filmed and images may be used by Renovance in the future. By registering you agree to allow Renovance to use your image in perpetuity, should you

appear in such filming of the workshop, in any form or manner including but not limiting to promotion and advertising as well as part of other Training Programs in whatever format they may be delivered by RTV.

SKILL LEVEL REQUIRED TO REGISTER

For any RTV workshop you need to have a working knowledge of digital photography. This includes basic operations with a light meter and your memory cards. If a workshop has a particular skill requirement, it will be widely announced in the Course Description page on the website.

EQUIPMENT

If the workshop you have purchased requires you to bring equipment such as your camera, light meter or laptop, it will be announced in the Course Description page on the website. Any required studio equipment including sets, flash packs, heads and light modifiers will be provided by RTV. Please note that the Studios and/or Renovance are not responsible for any damage or loss of your equipment during the duration of the workshop. If you decide to leave your equipment in the studio overnight you are doing so at your own risk. Camcorders and tape recorders are not allowed in the studio at any time.

WHAT ARE YOUR RIGHTS TO USE YOUR IMAGES

During any workshop, including those where you shoot the models on set, you are prohibited to shoot any photograph or record video of any of the models. This includes all types of candid, real life or documentary style images. The same applies to any device capable of recording images or video and not exclusively to your own cameras. The only time you are allowed to shoot models is when they are on set during a workshop that includes participants shoot. In that case the following applies:

The following applies to workshops where participants will be shooting the models on set. You can use any and all of the images you have shot on set during the workshop ONLY for your personal use. This means any vehicle to promote and/or showcase your work.

Examples are your

- Portfolio
- Website
- Composite cards
- Mailers
- Promos
- Invites to exhibits
- Editorial stories published in print or online about yourself or your work

Within the scope of what explained above, you are not allowed to use any of the images in connection with any other material, either photographic or in any other form, which could be considered offensive, inappropriate or in any way or manner diminishing of the model's image or market positioning. This includes total nudes, glamour photography, buidoir photography, soft porn or hard porn. If any of this type of photography is shown in connection with any image shot at any RTV workshop, RTV

reserves the right to request you to remove it. If by any chance you are in doubt, please contact us at elite@renovance.tv prior to publishing any image at risk.

AT ANY GIVEN TIME YOU ARE PROHIBITED TO USE ANY OF THE IMAGES YOU SHOT AT ANY RTV WORKSHOP FOR ANY PURPOSE WHICH INVOLVES A FINANCIAL TRANSACTION INCLUDING ANY FORM OF PAYMENT AND/OR BARTER, CHARITY, EXCHANGE. AS A RULE OF THUMB, YOU CANNOT RELEASE THE RIGHT OF USE IF ANYONE, EITHER YOU OR THE RECIPIENT OF THE IMAGE, IS MAKING ANY MONEY FROM THE IMAGE.

If you are prompted with such a situation contact us at elite@renovance.tv so that we can advise you on how to proceed. Any commercial exploitation of images shot during the workshop requires a fee negotiation with the Model's Agent or Representative and their written release. As RTV only works with top modeling agencies, please note that they are very well equipped to pursue any misuse of their models' image to the full extent of the law. RTV will not be held responsible in any case or form for your breach of this policy. In addition to agreeing to this policy, you, as the photographer, are **completely and personally responsible** for any legal issues related to the use of the images you shoot. Please note that by enrolling in any of RTV workshops you are agreeing to release Renovance from any and all liability issues arising from breaching this policy. You are also agreeing that, in case a liability issue may arise, you will take such a liability upon yourself as the creator of the image and agree to be the sole responsible party for any and all uses of such images and related fees to the modeling agency as well as all legal expenses and attorney's fees. In addition, please note that by signing this policy you hereby agree to not release, sell, donate or transfer in any form or manner, in whole or partially, your copyright on any images you shoot during the workshop. This also applies to entering photography contests that require such a transfer of copyright or/ and ownership of the image.

RTV RIGHT TO USE YOUR IMAGES

RTV reserves the right to use any of the images shot by any participant in any of its workshops to promote and advertise its business. Similarly RTV reserves the right to modify, retouch, post produce any of such images for the purpose of promoting and/or advertise its business as well as for delivery to the modeling agencies providing models for the workshops and to the creative crew (hair dresser, makeup artist, stylist).

RTV RIGHT TO REFUSE ENROLLMENT

In order to protect our contractual obligations with our Partner Companies as well as the Model Agencies we work with, Renovance retains at all times the right to refuse enrollment to any particular customer. In case we decide not to accept your enrollment you will be promptly refunded 100% of your payment and notified via email.

BEHAVIORAL STANDARDS DURING THE WORKSHOP

At any time during the workshop participants need to maintain a behavior that is respectful of other participants, models, creative crew, studio personnel and RTV personnel. Please carefully read this note regarding RTV models. Our models are Agency Models. This means they are represented by an Agent who is in charge and responsible for their business and career. For the participant this means that no business discussions, including arrangement for future shoot or test, should ever be discussed

directly with the model. Similarly personal information exchange or requests to meet outside the workshop is never allowed and will not be tolerated. In addition RTV requests all participants to have a decent clothing standard. If your look is not deemed appropriate RTV reserves the right to refuse you entrance to the workshop until you have modify it to comply. You are also requested to avoid any direct requests of any time to Studio personnel. As RTV is renting the studio any such requests should be directed solely to RTV personnel. If for any reason your behavior is not compliant with RTV standards, hereby defined, RTV reserves the right to ask you to leave the workshop. You agree that in this case you will be forfeiting your enrollment fees and no refund, nor any reimbursement for expenses can be requested to RTV, no exceptions made.

[THE RTV COMPLEMENTARY PORTFOLIO REVIEW – Platinum Book only](#)

After completing the Platinum Book™ workshop you have thirty days to submit your images for a complementary Portfolio Review. Please review this exclusive service on the related pages of our website. Also note that you are free to send any images of your work for the review, as this is not restricted to the images shot in the workshop.

[PLATINUM BOOK™ REGISTRATION ONLY](#)

The PLATINUM BOOK™ Reality Training Workshop is limited to only 12 Photographers per event. We monitor registrations in real time during business hours Mon through Fri 9 am to 5 pm EST. During this time if a workshop is filled we immediately post it as CLOSED in the FLASHFACTS. As we have a large number of international customers which are on a different time zone, there may be a possibility that a class may get overbooked. Registrations are accepted based on the date and time you processed the payment. If your registration exceeds the limit we will promptly contact you and offer you the option to rollover to another date or receive a full refund.

At time of checking in for the workshop you will be requested to sign a copy of this policy. Refusal to do so will deny you access to the workshop and forfeit your enrollment fees.

[ADDENDUM TO OUR POLICIES](#)

If you have any questions regarding this policy please contact us immediately prior to purchasing your participation. Renovance reserves the right, at all times, to modify prices or any element of production without written notice.

Thank you
Sheri Basso
Executive Producer
Renovance.tv

Following is our TERMS OF USE, PRIVACY POLICY AND DISCLAIMER

RENOVANCE.TV TERMS, PRIVACY POLICY and DISCLAIMER

By accessing any areas of Renovance.tv or RTV ("Site" or "we"), you agree to be legally bound and to abide by the terms and conditions of this privacy policy as set forth herein ("Policy"). If you do not agree with this Policy, do not use this Site.

Like most web businesses, the Site captures both personal and aggregated information about visitors to our Site.

Overview: We never disclose or sell personal information about you to third parties without your permission, unless compelled to do so by law. We store personal information on secure web servers and you can review and change the personal information we keep about you. If you send us questions or comments via email and you include your and any other identifying information, though your name and such information will not be shared or published, we can not subsequently change or delete your name or such information.

I. Why we retain and use information about our visitors.

The Site collects personal and aggregate (anonymous) information about our Site visitors for the following reasons:

- A. To allow us to respond to your questions and comments: Since our Site revolves a great deal around being interactive with our visitors, we need to know who our visitors are so as to better respond to the questions submitted by those individual visitors.
- B. To know our audience: We use aggregated (anonymous) information about our visitors to understand our audience and to describe that audience to business partners, sponsors, and advertisers, which will enable us to provide an enhanced surfing experience to our visitors.
- C. For user convenience and customization: To allow us to customize the use of the Site, to present the issues most important to our visitors in the fashion, style, and beauty worlds.
- D. For product improvements: To help us understand how visitors use our Site and how we can improve it.
- E. To provide a better shopping environment: By knowing about our visitors it is possible for us to be able to offer those items and site links that we feel our visitors most want to have, reducing the amount of time spent searching online.

II. Types of information we collect.

Depending on how you use our Site, we may collect the following kinds of information:

- A. Your name and e-mail address when you register for the Site or e-mail us a question.
- B. Your user preferences, your interest in receiving our newsletters and product announcements, and similar information, which you can change at any time.
- C. Your credit-card number and mailing address, if you purchase one of the products offered by us exclusively. Any purchases made through our affiliates are subject to their privacy policy.
- D. Additional Personal information: If you subscribe to our newsletter, we may collect personal information that allows us to target visitors with information, products or services which fit your specific needs or desires.
- E. Demographic information that you choose to provide, such as your gender, age, marital status, occupation, income, number and ages of your children, hobbies, zip

code, mailing address, and so on.

F. Aggregated usage data, such as the popularity of various pages on our Site, the times of day when most Site visits occur, and so on.

Personal information is stored on secure web servers and is available on the Site for you to review or modify at all times.

III. Do we use cookies?

Yes, like other websites, we use the technology called "cookies". Depending on the version of the Site you use, cookies may be used for the following purposes:

- A. To help us track the number of visitors and the popularity of our pages.
- B. To allow you to store personal preferences, such as your list of sites or list of purchases made.
- C. To give you the convenience of having your username submitted automatically once you've registered.

You can turn cookies off if you wish (see your browser's Help instructions), but the Site features that rely on them will be disabled.

IV. The Site uses personal information about you in the following ways:

- A. To interact with you about problems or questions you may want answered.
- B. To announce new products and enhancements.
- C. To meet legal demands on us by certain administrative or legal organizations, if required to turn over such information.
- D. If you send email to us, to respond to you with specific information if requested by you.
- E. All reader letters are answered with an alias, or ghost phrase, and city rather than your real name.

V. The Site uses aggregate (anonymous) information about you in the following ways:

- A. To help us understand our audience as we grow our business.
- B. To promote ourselves to potential sponsors, advertisers or business partners.

VI. Sale or transfer of personal information retained by us:

RTV will never disclose or sell personal information about you, including your e-mail address, to any third party without your permission, unless compelled to do so by law.

VII. DISCLAIMER

(a) The materials in this Site and any third-party sites are provided "as is" and without warranties of any kind, either express or implied. We disclaim all warranties, express or implied, including, but not limited to, implied warranties. We do not warrant that the materials or information will be accurate, reliable or error-free, that defects will be corrected, or that this Site or the server that makes it available are free of viruses or other harmful components. We do not warrant or make any representations regarding the use or the results of the use of the materials or information contained on this Site or on third party websites.

(b) You expressly agree that we shall not be liable to you or any third party for any claims, damages, losses, obligations, costs or expenses or any other liability directly or indirectly arising from: (i) any termination, suspension, delay or disruption of service of or by this Site; (ii) your failed attempts to access this Site, and/or (iii) any delays, losses and/or viruses resulting from your use of this Site.

(c) In no event shall we be liable to you or to any third party for any direct, indirect, special, incidental, consequential, punitive, exemplary or unproven losses, damages or expenses of any kind, including, without limitation, lost profits resulting from the use of this Site.

(d) Links to third party websites may be included on this Site. We make no warranty regarding these third party websites, including, but not limited to, the type, quality and/or authenticity of the content, information, advice, products and/or services thereon. You acknowledge and agree that we shall not be liable to you or any third party for any claims, damages, losses, obligations, costs, expenses or any other liability in connection with such third party websites or the content, information, advice, products and/or services thereon.

(e) All content and information referenced herein is provided for informational purposes only. All opinions expressed herein and on third party websites are not necessarily the opinion of RTV or any of his employees, affiliates and collaborators. Any resemblance to any person(s), living or dead, or place(s) is purely coincidental.

VIII. INDEMNIFICATION

You agree to indemnify and hold us harmless from and against any claims and expenses, including reasonable attorneys' fees, related to any breach of the Policy by you or any negligence or willful misconduct with respect to your use of this Site.

IX. WARRANTIES AND REPRESENTATIONS

You hereby represent and warrant that you have the full power and authority to enter into and perform according to this Policy and that your use of this Site will not infringe the copyright, trademark, right of publicity or any other legal right or intellectual property of any third party.

X. MISCELLANEOUS

(a) You acknowledge that this Site contains content, including but not limited to, information, data, software, photographs, text, artwork, graphs, sketches, audio, video, typefaces, graphics, music, sounds, files and/or other material (collectively "Content") that is protected by copyrights, trademarks, or other proprietary rights, and that these rights are valid and protected in all forms, media and technologies now or hereinafter developed. You may not modify, copy, remove, delete, augment, add to, publish, post, transmit, download, participate in the transfer or sale of, create derivative works from, or in any way exploit any of the Content, in whole or in part. You acknowledge and agree that as between you and us, we and our associated and affiliated companies (collectively "FOS") retain all title and ownership of this Site, the Content and its component parts and that FOS does not convey any title or ownership interest to you and that the only right granted to you is the right to use this Site according to the Policy.

(b) In the event that this Site specifically and expressly grants you the right to use any portion of the Content, such use shall be subject to the specific and express terms and

conditions set forth in this Site and you acknowledge and agree that: (i) your use of the Content shall be for your own personal, non-commercial use, (ii) you will not share, modify, copy, remove, delete, augment, add to, publish, post, transmit, download, participate in the transfer or sale of, create derivative works from, or in any way exploit any of the Content or use the Content on any network or on any other device whether now known or hereinafter developed other than as expressly set forth in this Site, and (iii) you shall not modify or alter the Content or the copyright or trademark notice. No right, title or interest in any Content is transferred to you as a result of any such express permitted use of any Content.

(c) The validity, interpretation and legal effect of the Policy shall be governed by the laws of the State of Connecticut. The Connecticut courts (state and federal), only, will have jurisdiction of any controversies regarding the Policy, and any action or other proceeding which involves such a controversy will be brought in those courts, in Fairfield County, and not elsewhere.

XI. CONCLUSION

We are committed to protecting your privacy. Nevertheless, while we strive to protect your personal information, we cannot ensure or warrant the security of any information you transmit to us and you do so at your own risk. Finally, our partners and third party Internet sites have separate privacy and data collection practices which are independent of us. We have no responsibility or liability for these independent policies or the actions of our partners and of third parties. By using our Site, you consent to the collection and use of information by us as outlined in this Policy. We have a right to change this Policy at any time. If we decide to change the Policy, we will post those changes on this page so that you are able to review the Policy. We encourage you to review this Policy whenever you visit this Site. Your use of this Site subsequent to any such change constitutes your agreement to follow and be bound by the Policy as changed. If we decide for any reason to sell information concerning you, you will be given a right to opt out of such transfer. Any such procedure shall be outlined in our updated Policy.

XII. COMMENTS

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All trademarks and other proprietary rights in and to the name, image and likeness of Renovance.tv or RTV are owned and controlled by Renovance LLC.

We welcome your questions and comments about privacy.

Our postal address is:
P.O. Box 725

Newtown, Ct 06470

Question and comments can be sent to the following address: info@renovance.tv